



## 2008 Haus und Garten Marketplatz Contract

---

**Marketplatz is in Schiller Park on Sunday, June 29, 2008 from 9 a.m. until 6 p.m.**

**The following guidelines are for setup and teardown of your booth during the event.**

- Times:** **Set-up starts at 7:00 a.m. on Sunday, June 29** – no vehicles will be permitted to park on the streets after 8:30 a.m. **Teardown is after 6:00 p.m. on Sunday, June 29.**
- Booth:** Your booth assignment and location will be provided two weeks prior to the event. We will provide you with a 10 x 10 tent. The tent will be walled off at the back with the front open.
- Tables:** One 8 ft. table and two chairs will be supplied and set up in your tent. For those needing additional tables, Please order \_\_\_\_\_ additional 8 ft. tables at \$10.00 each. Table fee must be paid with reservation.
- Signs:** The German Village Society will supply signage for each retailer's booth.
- Advertising:** The event program will feature a page designated for Marketplatz vendor descriptions. Marketplatz will be mentioned in press releases, the WBNS 10TV public service announcements, and on the Haus und Garten posters.
- Merchandise:** Merchandise priced up to \$50.00 sells well, but we do not discourage you from bringing higher priced items as well. Your presentation should depict all aspects of your business and is your calling card to our Tour guests. We definitely want your business to benefit from your participation. Be sure you have business cards and/or brochures; many of our vendors report heavy post-event traffic.
- Fee:** **Marketplatz fee is \$200.00.**  
Upon receipt of your confirmation and payment, we will supply you with a Haus und Garten poster, rack cards and two free tickets to the Haus und Garten Tour for you to use at your discretion.
- Parking:** Vendor parking is available in the Schiller Park Recreation Center parking lot.

**Yes, I agree to the above guidelines for the German Village Society Haus und Garten Tour Marketplatz.**

\_\_\_\_\_  
Retailer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email address

**Please provide a brief description of your business for the Haus und Garten Tour program.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please mail completed form along with payment to:**

**German Village Society Haus und Garten**  
588 S. Third St., Columbus, OH 43215  
614.221.8888, ext. 10 614.222.4747 fax  
Contact: Linda Casale, [lcasale@germanvillage.com](mailto:lcasale@germanvillage.com)